



Congratulations on being the parent of a new Woodhaven-Brownstown/Wayne County Community College District Early/Middle College (WWEMC) student! We look forward to helping your student achieve academic and career success. This is an exciting and challenging period for your student and this guide is designed to give you a few tips to help both of you ease into this transition, and to make the college experience rewarding and enjoyable. There are a number of great resources available to your student on campus; we can help them get connected to these services but encourage you to talk with them about these valuable resources, and how they can help them succeed in college.

We look forward to sharing this journey with you!

Woodhaven-Brownstown School District Staff  
Wayne County Community College District Staff

As a parent of a student in the WWEMC program, there are some policies, procedures, and resources in place to assist you and your student. This document is meant to introduce you to these guidelines. It is not meant to be inclusive of all of the policies and procedures imposed by your student's high school, the Early/Middle College program, and/or Wayne County Community College District. Your student is strongly encouraged to read the schools' relevant handbooks prior to beginning the program.

## FERPA

Federal Education Right to Privacy Act (FERPA) grants an eligible student the right of privacy for all education records. An eligible student is someone who has reached 18 years of age or who is attending an institution of postsecondary education. At Wayne County Community College District, FERPA rights for students begin the day the student is first admitted and enrolls in a class (regardless of age). FERPA rights do not apply to prospects or students who have been admitted, but have not enrolled at WWCCD. Under these rules, you may attend your student's orientation and initial academic counseling session. This means that the FERPA rights a parent was granted for their underage child at the K-12 level transfer to the student once they enroll in a course at WWCCD.

## MOODLE

Moodle is the course management system where faculty can place course materials and record grades. Each student will have a WWCCD log in which will give them access to all of their courses through Moodle. Here, the student should be able to monitor grades, find instructional materials, take assigned quizzes and upload required work. While faculty use of Moodle will vary from course to course, every course will use Moodle for grades. WWEMC students are encouraged to log in weekly to keep track of their progress, however more frequent log in times may be required for certain classes.

## TEXTBOOKS

Textbooks and supplies are paid for by the WBSD. All books and supplies purchased by the WBSD remain the property of the school district. If a student wishes to purchase the books for their own and future use, they will not be reimbursed.

## TUITION

The local school district will approve the courses it will pay once your student has met with both the student's local high school counselor and a WCCCD academic counselor after developing an academic plan. Any change in courses during a semester will require the approval of WBSD staff in conjunction with WCCCD academic counselor.

## ACADEMIC FREEDOM

Freedom of ideas, content, and expression are the foundations of college courses. While a student at WCCCD, or any college/university, students could be exposed to topics and content, some of which may be adult in nature, which could be drastically different from their current world view. We believe this open information format is vital in creating a well-rounded student who will become an informed citizen on the world.

## CLASSROOM EXPECTATIONS

Attendance requirements are determined by the WCCCD course instructor. At the beginning of each course, the instructor will provide students with written attendance requirements as part of the class assignment schedule. Pay close attention to these requirements as they may differ from attendance policies of the high school. Failure to follow attendance requirements will negatively affect a student's grade and may result in removal from WWEMC program.

WCCCD instructors will only communicate with your student. Students should check their WCCCD email account daily for important messages from their instructors. Consequently, it is the student's responsibility to consult with the instructor regarding assignments, tests and grades.

## INCLEMENT WEATHER

In the case of inclement weather, students must follow the closures of WCCCD, not their home school. If the WBSD home school is closed due to weather but WCCCD is open, students are expected to attend class.

## ACCOMMODATIONS

Special Education services do not carry over to the college level, however ADA/504 services are still available. Students currently eligible for accommodations and services should notify the WCCCD college advisor.

## ADDITIONAL QUESTIONS?

If you have additional questions about the Early/Middle College Program, please contact:

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