
Request for Bid
Workstations and Monitors

Woodhaven-Brownstown School District (“the District’s”) is seeking bids until October 18th, 2013 for the purchase of 220 tier one off lease refurbished HP computers and a major brand 19 inch LCD monitor. The computer specifications are: HP8100E Small Form Factor – Intel (G6950) Core I5.3.1 GHz, Intel Q57-PCH-DO chip set 4GB DDR3 RAM, 250GB Hard Drive, DVD-ROM, Win 7 Pro 64 bit. New USB Keyboard and Optical Mouse, 3 Year Desktop & Monitor Advance Replacement with Shipping Paid Both Ways. Delivery will be paid for by the bidder and scheduled to be delivered in two shipments of 70 and one with 80 by a truck with a lift gate.

Sealed bids will be accepted at the Districts Central Administration Building until 3:00 p.m. October 18th, 2013. Bids are to be delivered to:

Sherry Weiser, Technology Director
Woodhaven-Brownstown School District
24821 Hall Road
Woodhaven MI 48183

Envelopes containing bids shall be sealed and clearly marked “**Workstation & Monitors–DO NOT OPEN**” with the name and return address of the bidder on the envelope.

Any questions and correspondence regarding this Request for Bid (“RFB”) should be directed to Sherry Weiser. Please address any correspondence and questions to:

Attn: Sherry Weiser
RE: Workstation & Monitors
Information Technology
24821 Hall Road
Woodhaven, MI 48183
Phone: 734-789-2347
Fax: 734-783-3300
weisers@wbsdweb.com

**ALL PARTIES WISHING TO RESPOND TO THIS REQUEST FOR BID SHALL TAKE NOTICE OF
INSTRUCTIONS TO BIDDERS IN ATTACHMENT “A”**

Attachment 'A'
Instructions to Bidders

- 1) Bids will be accepted at the District's Central Administration Building until the time noted above.
- 2) The District reserves the right to accept or reject any and all proposals, or any part of any proposal, without penalty. The District may award a contract to a single prime contractor for all elements for the entire project or may award any of the elements separately.
- 3) Bidders must submit a single proposal for all of the elements described in this section. No proposal may be withdrawn after the scheduled closing time for the receipt of proposals for at least ninety (90) days.
- 4) The formal proposals to be received will be evaluated by several criteria including but not limited to cost, brand name, concurrence with technical specifications and requirements, with priority on a timely installation schedule.
- 5) All bids should exclude State and Federal taxes.
- 6) As required by Public Act 232 of 2004, all bids must be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the **Woodhaven-Brownstown School District** board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district
- 7) The District will NOT accept a bid that does not include this sworn and notarized disclosure statement at the time of the bid opening.
- 8) Bidder must represent to the district that it provides for its own employee withholding for state and federal taxes, it's own unemployment and workers disability compensation, and all other tax and regulatory requirements, whether federal, state or local, with respect to its business or employees.
- 9) Complete product information and MIOSHA Material Safety Data Sheets (MSDS) must be provided for all products.
- 10) Bidder is responsible for obtaining all required permits and licenses.
- 11) The laws of the State of Michigan shall govern the parties involved in this bid and any related agreements reached through this process Insurance
- 12) By submission of this bid, the bidder certifies that the pricing structure offered has been arrived at independently without consultation, communication, or agreement of such prices for the purpose of restricting competition with any other bidder or competitor.
- 13) The bidder agrees to hold and save the participating school districts, its officers, agents and employees harmless from liability of any kind, including cost and expenses, with respect to any claim, action, cost or judgment for patent, copyright or trademark infringement arising out of the purchase or use of equipment, materials, supplies, or services incurred by this contact.
- 14) Failure to included any required information requested in this RFB may result in rejection of you proposal. When responding the bidder should clearly mark compliance with each section.
- 15) The district assumes no responsibility for any cost incurred prior to by the bidder prior to the signing of any request resulting from this RFB.
- 16) The bidder at their discretion may offer a voluntary alternate to the specifications described above.

***** Act 517 of 2012 THIS NEW ACT IS EFFECTIVE APRIL 1, 2013 *****

IRAN ECONOMIC SANCTIONS ACT
Act 517 of 2012

AN ACT to prohibit persons who have certain economic relationships with Iran from submitting bids on requests for proposals with this state, political subdivisions of this state, and other public entities; to require bidders for certain public contracts to submit certification of eligibility with the bid; to require reports; and to provide for sanctions for false certification.

History: 2012, Act 517, I.E. Apr. 1, 2013.

The People of the State of Michigan enact:

***** 129.311.new THIS NEW SECTION IS EFFECTIVE APRIL 1, 2013 *****

129.311.new Short title.

Sec. 1. This act shall be known and may be cited as the "Iran economic sanctions act".

History: 2012, Act 517, I.E. Apr. 1, 2013.

***** 129.312.new THIS NEW SECTION IS EFFECTIVE APRIL 1, 2013 *****

129.312.new Definitions.

Sec. 2. As used in this act:

- (a) "Energy sector of Iran" means activities to develop petroleum or natural gas resources or nuclear power in Iran.
- (b) "Investment" means 1 or more of the following:
 - (i) A commitment or contribution of funds or property.
 - (ii) A loan or other extension of credit.
 - (iii) The entry into or renewal of a contract for goods or services.
- (c) "Investment activity" means 1 or more of the following:
 - (i) A person who has an investment of \$20,000,000.00 or more in the energy sector of Iran.
 - (ii) A financial institution that extends \$20,000,000.00 or more in credit to another person, for 45 days or more, if that person will use the credit for investment in the energy sector of Iran.
- (d) "Iran" means any agency or instrumentality of Iran.
- (e) "Iran linked business" means either of the following:
 - (i) A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran.
 - (ii) A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.
- (f) "Person" means any of the following:
 - (i) An individual, corporation, company, limited liability company, business association, partnership, society, trust, or any other nongovernmental entity, organization, or group.
 - (ii) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in section 1701(c)(3) of the international financial institutional act, 22 USC 262r(c)(3).
 - (iii) Any successor, subunit, parent company, or subsidiary of, or company under common ownership or control with, any entity described in subparagraph (i) or (ii).
- (g) "Public entity" means this state or an agency or authority of this state, school district, community college district, intermediate school district, city, village, township, county, public authority, or public airport authority.

History: 2012, Act 517, I.E. Apr. 1, 2013.

***** 129.313.new THIS NEW SECTION IS EFFECTIVE APRIL 1, 2013 *****

129.313.new Ineligibility of Iran linked business to submit request for proposal bid; certification.

Sec. 3. (1) Beginning April 1, 2013, an Iran linked business is not eligible to submit a bid on a request for proposal with a public entity.

(2) Beginning April 1, 2013, a public entity shall require a person that submits a bid on a request for

Revised Thursday, March 14, 2013

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proposal with the public entity to certify that it is not an Iran linked business.

History: 2012, Act 517, Eff. Apr. 1, 2013.

***** 129.314.new THIS NEW SECTION IS EFFECTIVE APRIL 1, 2013 *****

129.314.new Effect of false certification.

Sec. 4. If a public entity determines, using credible information available to the public, that a person has submitted a false certification under section 3(2), the public entity shall provide the person with written notice of its determination and of the intent not to enter into or renew a contract with the person. The notice shall include information on how to contest the determination and specify that the person may become eligible for a future contract with the public entity if the person ceases the activities that cause it to be an Iran linked business. The person shall have 90 days following receipt of the notice to respond in writing and to demonstrate that the determination of false certification was made in error. If a person does not make that demonstration within 90 days after receipt of the notice, the public entity may terminate any existing contract and shall report the name of the person to the attorney general together with information supporting the determination.

History: 2012, Act 517, Eff. Apr. 1, 2013.

***** 129.315.new THIS NEW SECTION IS EFFECTIVE APRIL 1, 2013 *****

129.315.new Civil action; penalty.

Sec. 5. The attorney general may bring a civil action against any person reported under section 4. If a civil action results in a finding that the person submitted a false certification, the person is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the public entity's investigation, and reasonable attorney fees, in addition to the fine. A person who submitted a false certification shall be ineligible to bid on a request for proposal for 3 years from the date the public entity determines that the person has submitted the false certification.

History: 2012, Act 517, Eff. Apr. 1, 2013.

***** 129.316.new THIS NEW SECTION IS EFFECTIVE APRIL 1, 2013 *****

129.316.new Conditional effect.

Sec. 6. The provisions of this act are effective only if Iran is a state sponsor of terror as defined under section 2 of the divestment from terror act, 2008 PA 234, MCL 129.292.

History: 2012, Act 517, Eff. Apr. 1, 2013.

Addendum 1 Required for Bid Packet

1. Iran Economic Sanctions Act, Act 517 of 2012 (listed on page 3 and 4 of the bid packet)
2. Page two number 6 and 7 of the board packet – Familial Disclosure 2012 on Page 6
3. Page two number 9 – Please provide a product description sheet (it is not required to provide MIOSHA Material safety Data Sheets)
4. Clarification: Delivery information
 - a. The first delivery date will be determined based on each schools calendar of scheduled events as well as when the computers are available. The first delivery will be scheduled on a Friday so we can install them over the weekend. The next delivery will be two weeks after the first and the third will be two weeks after the second.
 - b. The first location to deliver 80 computers are:
Woodhaven High School
24787 Van Horn Road, Brownstown, MI 4813
 - c. The second location to deliver 70 computers are:
Patrick Henry Middle School
24825 Hall Road, Woodhaven, MI 48183
 - d. The last location to deliver 70 computers are:
Brownstown Middle School
20135 Inkster Road, Brownstown, Mi 48134

Please direct any further questions to Sherry Weiser (weisers@wbsdweb.com)

**WOODHAVEN-BROWNSTOWN SCHOOL DISTRICT
BID DISCLOSURE STATEMENT – FAMILIAL RELATIONSHIP**

Pursuant to MCL 380.1267, a sworn and notarized statement disclosing any familial relationship that exists between the Owner or any employee of the bidder and any member of the Woodhaven-Brownstown School District Board or the Woodhaven-Brownstown School District Superintendent must be accompanied with the bid.

Bids without this disclosure statement shall not be accepted.

The Woodhaven-Brownstown School District Superintendent is Mark W. Greathead.

_____ The following are the familial relationships: _____

_____ There are none.

STATE OF MICHIGAN
COUNTY OF _____

The undersigned, authorized representative of bidder (*insert name*) _____ does hereby acknowledge that bidder has read the foregoing disclosure statement and the statements herein contained are true.

Signature of Bidder Representative

Print Name

Title

Subscribed and sworn to before me this _____ day of _____

Notary Public, _____ County, Michigan

My commission expires: _____ / _____ / _____