

**Woodhaven-Brownstown School District**  
**~ Technology Responsible Use Policy ~**

**This form should be signed by parent/guardian and student after reading and agreeing to the Technology Responsible Use Policy on the bottom of this document.**

The Woodhaven-Brownstown School District is pleased to provide Internet access to the students of the District. We believe the Internet, along with other technological advances, offers an opportunity for students and teachers to access vast, diverse, and unique resources. Our goal in providing this service is to promote excellence by facilitating resource sharing, innovation, and communication. All students and their parents or guardians, who wish to use technology in the Woodhaven-Brownstown School District, must agree to the terms and conditions of this policy as approved by the Board of Education. As a parent or guardian, you should review this document thoroughly, sign it, have your child sign it, and return it to your child's school. This form will be placed in your child's permanent record to allow him/her to make use of the District's available technology. The district filters all Internet traffic using a Children's Internet Protection Act (CIPA) compliant Internet filtering solution.

Use of the Woodhaven-Brownstown School District's Technology, Internet access, and E-mail is a privilege, not a right. Administration, faculty, and/or staff may request the privilege be denied, revoked, or suspended for inappropriate use, and students are then subject to consequences as defined in the Woodhaven-Brownstown School District's Student Code of Conduct. Students may use the computer system only for legitimate educational purposes, which include class work and independent research that is similar to the subjects studied in school. Students shall not access entertainment sites, such as social networking sites or gaming sites, except for legitimate educational purposes under the supervision of a teacher or other professional. The District staff will determine what content is educational based on the District's curriculum.

Woodhaven-Brownstown School District defines appropriate use of its technology, including Internet/Intranet access and student E-mail, to be in support of education and consistent with the educational objectives of the Woodhaven-Brownstown School District. Content in any format, including but not limited to data, E-mail, files, etc., should not be considered private.

Woodhaven-Brownstown School District makes no warranties, whether expressed or implied, for the service it is providing. Woodhaven-Brownstown School District will not be responsible for any damages suffered. Use of any information obtained via the Internet is at the user's risk. The District specifically denies any liability or responsibility for the accuracy or quality of information obtained through the Internet services.

Users are expected to abide by the generally accepted rules of technology etiquette and community standards. District technology use for commercial activities, including product advertisement or political lobbying, is not permitted. Woodhaven-Brownstown School District reserves the right to review and remove any digital material it deems inappropriate. This includes all material(s) accessed and/or stored either inside or outside the district. Transmission of any material in violation of Federal or State Regulations, including copyright laws, is prohibited and any illegal activity will be reported to the authorities.

Cell phones, smart phones, or other digital devices used by students while on campus are subject to the provisions of District Bylaws and Policies. During school hours, cell phones or other electronic devices including cameras must remain off and out of sight unless expressly permitted by a district staff member. Students may not use wireless communication devices on

school property or at a school sponsored activity to access and/or view Internet websites that are otherwise blocked to students at school.

Students may not share or post personal information or images of any other student or staff member without permission from that student or staff member. If a student is found to have used a personal cell phone or digital device in a manner that is not in accord with this Technology Responsible Use Policy, in addition to other disciplinary actions, the administrator may ban the student's use of all District technology resources.

Security is a high priority. Any user identified as a security risk may be denied access to Woodhaven-Brownstown School District's technology. The use of web proxies, anonymizers or other agents that are considered Internet threats are prohibited. Any deliberate attempt to damage or tamper with computer equipment, computer networks, audio/video equipment, any type of software or data will be considered vandalism. This includes, but is not limited to, uploading or creating of any type of computer worms or viruses. Downloading or transferring files, any type of shareware, including games or software without permission is not allowed. Should a student participate in any activity, including the transfer of a file or virus, which results in damage to the computer or network, the student and/or his/her parent/guardian, may be liable for the costs necessary to make the network fully operational. Users are expected to notify staff of any hardware, software, or security problems on the District's network.

All technology users must respect the rights of others in the local community and on the Internet at large. Personal or discriminatory attacks are unacceptable. These attacks include, but are not limited to, insults, profanity, or harassment. Unwelcome communications should be brought to the attention of the supervising staff. When using technology, users are expected to be polite and use appropriate language. Users need to be considerate and sensitive to what others might find offensive. Students are responsible for maintaining the privacy of passwords and accounts. They shall not attempt to learn another person's password, access another person's account, or impersonate another user on the network. Trespassing into other's folders, work, or files, is not allowed. Personal information, such as last name, address, phone numbers, or credit card numbers should never be revealed, especially on the Internet. Intentionally wasting district resources, such as excessive printing or using programs that use large amounts of bandwidth, is not allowed.

The District prohibits bullying and/or cyber-bullying; communication that a reasonable person should know will have the effect of harming a student or school personnel, damaging a student's or school personnel member's property, placing a student or school personnel in reasonable fear of harm, and that creates an intimidating and/or is disruptive to the educational environment. Bullying may occur through the use of computers or telephones, while utilizing school property, while in a school vehicle, or at a school-sponsored event. Maintaining or posting material to a website that threatens a likelihood of substantial disruption in school, including harming or interfering with the rights of other students to participate fully in school or extracurricular activities, is a violation of District Bylaws and Policies and subject to appropriate penalties herein.

**Violation of this Technology Responsible Use Policy will be subject to the consequences defined in the District Bylaws and Policies.**

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Student's Signature and Date

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guard Signature and Date